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*Records
John George
Bauer*

28 April 1972

25X1A

MMEORANDUM FOR: [REDACTED]

SUBJECT : Review of NPIC Records Holdings

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The first thorough inventory of NPIC records was made in 1966 by [REDACTED] was then in his sixth month as the NPIC Records Officer. This inventory resulted in the first Records Control Schedule reflecting 425 file series totaling 28,148 cubic feet.

Later, 6 February 1967 Imagery Analysis Division became a separate Staff (84 file series amounting to 2,294 cubic feet). These 1966 schedules are the latest and are in need of review and updating.

Following are inventory figures which reflect the records holdings of NPIC and Imagery Analysis Staff for the years 1968 through 1971:

NPIC

	<u>Records In Office Area</u>	<u>Inactive Records In Center</u>	<u>*Totals In Records Center</u>
1968	38,530	2,333	5,770
1969	31,793	2,687	6,948
1970	32,512	246	2,307
1971	29,191	347	1,525

*This includes Inactive records, Vital Records, and Supplemental Distribution.

IMAGERY ANALYSIS DIVISION

	<u>Records In Office Area</u>	<u>Records In Records Center</u>
1968	3,618	
1969	3,751	
1970	3,145	
1971	4,387	

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The total volume of records destroyed in Office area for the same period of time follows:

<u>NPIC</u>	<u>Cubic Feet</u>
1968	9,144
1969	15,565
1970	20,619
1971	20,000

As to projection I couldn't come up with anything that I consider concrete other than the attached memo, regarding film, provided by [REDACTED] I attempted to contact [REDACTED] but was unsuccessful. I called [REDACTED] and he said as most of their deposits are permanent the projected destructions shouldn't be too drastic. According to [REDACTED] paper of 20 March 1972, for period 1972 through 1977, 4,483 cubic feet will be transferred to the Center while only 142 cubic feet will be destroyed, resulting in a net increase of 4,341 cubic feet for that period of time.

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Attachment:
As stated

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